

# **BARDEN RIDGEBACKS NETBALL INCORPORATED**

## **CONSTITUTION ADOPTED 6<sup>th</sup> JUNE 2011**

### **1. TITLE**

The name of the club shall be – BARDEN RIDGEBACKS NETBALL INCORPORATED. (Referred thereafter as the BRN)

### **2. UNIFORM - COLOURS**

The BRN colours shall be:           NAVY BLUE AND WHITE  
All uniforms to have white ankle socks.

### **3. AFFILIATION**

The BRN shall affiliate with the Sutherland Shire Netball Association (referred hereinafter as the Association) which are affiliated with Netball NSW.

### **4. GOALS AND OBJECTIVES**

- (i) To further the interests of its members, and promote the game of netball, whilst engendering the spirit of fair play and sportsmanship.
- (ii) To take part in competition matches and carnivals organised by the Association.
- (iii) To assist the Association achieve its objectives.
- (iv) To encourage participation in carnivals organised through Netball NSW.

### **5. MEMBERSHIP**

All members (as defined by Netball NSW) shall be amateurs as defined by the Constitution of I.F.N.A

Membership of the BRN is open to:

- (i) Nursery, Modified, Junior, Cadets & Senior Playing Members.
- (ii) Ordinary Members – Are parents of members from 5(i) who are under 18 years, up to a maximum of 2 per family.
- (iii) Non-playing Members - Are those who hold an active role in the club and on payment of a fee set down by BRN Executive will be eligible to attend General, Special and AGM meetings with full voting rights.
- (iv) Life Members.

Acceptance of membership is at the discretion of the BRN Executive.

Membership takes effect from the date of Registration and a person ceases to be a member of BRN if the person:

- (i) Dies
- (ii) Resigns the membership.
- (iii) Is expelled or suspended from BRN for a set period at the discretion of BNR executive.
- (iv) Fails to pay any outstanding membership fees within two (2) months of registration, subject to extenuating circumstances as judged by BRN Executive.

## **LIFE MEMBER**

- (i) Any member may be elected as a Life member of BRN in recognition of outstanding service to BRN for a minimum period of 10 years
- (ii) Candidates for election as Life Members must be nominated by two (2) members of BRN.
- (iii) Nominations must be lodged with the Secretary no later than twenty-one (21) days prior to the AGM.
- (iv) The nominations will be approved and awarded by BRN Executive.
- (v) A Life Member shall be entitled to attend all meetings and have full voting rights.
- (vi) For fees payable to the SSNA as an "Active Life Member" must be a member who carries out functions within the BRN club on a regular basis.
- (vii) There will be no fees payable by a Life Member.
- (viii) The BRN Executive may revoke a Life Member when it is deemed no longer appropriate due to circumstance; a newly elected BNR Executive committee may at no time reinstate that Life Member to the BNR.

## **6. SUBSCRIPTIONS**

Playing and Non Playing Member fees will be set annually by BRN Executive and must be paid at the time of registration together with any other amounts, which may be levied as part of those fees from time to time as required by the Association and Netball NSW.

## **7. COMMITTEE**

The Committee of BRN will be comprised of:

PRESIDENT  
VICE PRESIDENT  
SECRETARY  
ASSISTANT SECRETARY  
TREASURER  
COACHING CO-ORDINATOR  
REGISTRAR CO-ORDINATOR  
UMPIRE CONVENOR  
GRADING CO-ORDINATOR

### **B) SUB COMMITTEE:**

The Sub Committee of BRN will be comprised of: Graders, Coaching, Registrars, Sponsorship, Advertising, Fund Raising, Social Committee, Uniforms, Equipment, Newsletter, Communications or any other as deemed necessary. General Sub Committee to be included in all meetings, where deemed necessary on request by BRN Executive.

## **8. POWERS OF THE EXECUTIVE COMMITTEE**

The Executive Committee shall consist of the President, Vice President, Secretary, Assistant Secretary, & Treasurer and shall exercise the functions & powers of BRN members between meetings. Its decisions shall be subject to ratification by the members at its next meeting. In the case of an equality of votes the Chair shall have a deliberate and a casting vote.

The Executive Committee is empowered to:

- (i) Make recommendations to the members on matters of policy and finance.
- (ii) Carry out and attend to all matters as shall be necessary for the proper control and management of the property of the club.
- (iii) May handle disputes and matters of discipline, which may arise.
- (iv) Appoint Delegates to represent BRN at all meetings to which the Association requires representation, where they will express the opinions and decisions of its members of BRN.
- (v) Four (4) Members of the Executive will be the 4 delegates appointed to SSNA, if no member of the Executive is available, the Executive shall appoint an alternate delegate, the appointment of such delegate is at the Executive's discretion.
- (vi) Appoint Delegates to represent BRN at meetings of other organisations as deemed necessary.
- (vii) Present Reports at each meeting of BRN.

## **9. TENURE OF APPOINTMENT**

- (i) All positions will be declared vacant excluding The Grading Committee at each Annual General Meeting and elections will then be held for the vacant positions. Elected officers will serve from 1<sup>st</sup> October in that year through to 30<sup>th</sup> September of the following year.
- (ii) Grading Committee will serve from June to May.
- (iii) Should a vacancy occur among the Office Bearers, a member elected at the next General Club Meeting may fill the position.

## **10. MEMBERS LIABILITY**

The liability of a member of BRN is to contribute towards the payment of the debts and liabilities of BRN or costs, charges and expenses of the winding up of BRN and is limited to the amount, if any, unpaid by the member in respect of membership of BRN.

## **11. TEAM COACH AND MANAGER**

The Coaching Co-Ordinator & /or Executive Committee will appoint a Coach and Manager for each team at the beginning of the season. Expressions of interest for Coaching and Managing positions should be put forward via Player Registration Form.

## 12. DISCIPLINING OF MEMBERS

If any member is reported to BRN Executive, after investigation the said member should be notified of the allegation in writing and would be required to appear before the BRN executive.

When a majority of the Disputes Committee is of the opinion that a member of the BRN has neglected to comply with the rules or has willfully acted in a manner prejudicial to the interests of the BRN, the Disputes Committee may, by resolution:

- (i) Expel the member from the BRN
- (ii) Suspend the member from membership for a specified period.
- (iii) Discipline the member in any manner considered appropriate.

When the BRN Executive confirms such a resolution, the Secretary shall within seven (7) days after that confirmation, by notice in writing, inform the member of the decision and advise the member of their right of appeal.

Notice of Appeal must be lodged with the Secretary in writing, within fourteen (14) days of the member receiving notice.

The Secretary shall organise an Executive meeting within fourteen (14) days to allow the member and the BRN Executive the opportunity to state their respective cases. The Executive members shall vote by secret ballot on the question of whether the resolution should be confirmed or revoked.

## 13. MEETINGS

- (i) General Club Meetings: Shall be held monthly through March to September.
- (ii) Office Bearer and Sub-Committee Meetings: may be held as necessary during the year at the discretion of the BRN Executive.
- (iii) Annual General Meeting: Shall be held in the months of August or September. Twenty (20) members will form a quorum.

If no quorum is present thirty (30) minutes after the fixed time of commencement of a meeting it shall be adjourned to seven (7) days later.

### VOTING

- (i) Each eligible member shall be entitled to vote at any meeting of BRN.
- (ii) Ordinary members are entitled to a maximum of 2 votes per family. One vote per parent in attendance.
- (iii) All voting shall be by show of hand, or ballot if deemed necessary.
- (iv) In the case of an AGM which is chaired by the Returning officer there shall be no deliberate or casting vote. The returning officer will demand a second ballot.
- (v) There shall be no voting by proxy.

The President shall chair all meetings (except AGM) and in the Presidents absence, the Vice President shall take the chair. If neither are present, the Executive shall appoint a member to take the chair.

#### **14. GENERAL CLUB MEETINGS – ORDER OF BUSINESS**

The order of business at general club meetings shall be:

- (i) Apologies.
- (ii) Confirmation of minutes of previous meeting.
- (iii) Business arising from minutes.
- (iv) Correspondence Inwards.
- (v) Correspondence Outwards.
- (vi) Association Delegates Meeting Report.
- (vii) Reports:
  - Executive Reports
  - General Sub-Committee(s) (Grading, Fund raising, Uniform, Sponsorship etc).
  - Delegates to other organisations
  - Any other reports
- (viii) Notices of Motions.
- (ix) General business.
- (x) The monthly meeting in May will be election of Grading Co-Ordinator and Committee.  
Nominations to be received in writing to the BRN Secretary no less than 21 (twenty one) days prior to the meeting date.

#### **15. ANNUAL GENERAL MEETING - ORDER OF BUSINESS**

- (i) Apologies
- (ii) Confirmation of minutes of previous Annual General Meeting.
- (iii) The consideration and adoption of the Annual Reports and Balance Sheet (including Treasurers Report).
- (iv) Voting on Alterations to By-Laws and Constitution. Read all suggested changes and/or alterations, written copies to be made available to all members.
- (v) Election of Members to form the Executive Committee: President, Vice President, Treasurer, Secretary, Assistant Secretary & Coaching Co-Ordinator. Election of the Committee: Registrar Co-Ordinator, Umpire Convenor.
- (vi) Election of members to form Sub-Committees: Coaching, Sponsorship, Advertising, Fund Raising, Social Committee, Uniforms, Equipment, Newsletter, Communications, Registrars, Nursery Co-Ordinator.

Nominations shall be open and taken in writing 21 days prior to and will be accepted until one (1) week prior to the AGM. Should no nomination for a position be received in accordance with this rule, nominations shall be accepted from the floor. Should a position remain vacant the BRN Executive shall have the power to appoint an ordinary member.

Elected Executive and Sub-Committee members are not permitted to hold a position in any other Netball club without the written approval from the BRN Club Executive Committee.

**16a. FINANCE**

- (vii) The funds of BRN shall be derived from Registration Fees of members and other donations, and shall be subject to any resolution passed by the members at a General Club Meeting or such other sources the Executive determines
- (viii) The bank account of BRN shall be kept at a bank or institution approved by the members and all
- (i) Cheque's operating on the accounts shall be signed by any two (2) of the following Officer Bearers-
- (ix) President, Secretary, Treasurer, Vice President.
- (x) A written financial report shall be tabled at each meeting of BRN.
- (xi) Financial year will be the 1st July to the 30th June.
- (xii) The books will be audited, by a person appointed by the BRN Executive.

**16b. CLUB SPONSORSHIP**

- (xiii) SPONSORSHIP; Any company or individual interested in sponsoring BRN may do so at a club level.  
Enquiries should be directed to the Sponsorship Co-Ordinator for discussion with BRN Executive.
- (xiv) INDIVIDUAL TEAM SPONSORSHIP; There will be no individual team sponsorship
- (xv) Any sponsorship is to be approved by the BRN Executive.

**17. COMMON SEAL**

The Common Seal of BRN shall be kept in the custody of the Secretary.

The Common Seal shall not be affixed to any instrument except by the authority of the Executive Committee, and the affixing of the Common Seal shall be attested by the signatures of two (2) members of the Executive Committee.

**18. CUSTODY OF BOOKS**

All record books and other documents relating to BRN shall be kept under the custody or control of the relevant Committee Members.

**19. BY-LAWS**

Members shall be bound by the Constitution and By-Laws of BRN and, subject to ratification by the Club, the Rules and By-Laws of the Association. Members shall have the power to alter, amend or rescind such By-Laws as occasion may require, such By-Laws to be of the same force as the Constitution of BRN providing, such By-Laws do not contravene the Constitution and further providing that notice is given that a matter is to be voted on at the next meeting of the Club.

**20. INSPECTION OF BOOKS**

Any member of BRN may inspect the books of accounts, members register and minute book with seven (7) days written notice.

**21. ENFORCEMENT OF CONSTITUTION.**

The authority of BRN shall extend to and be recognised by all individual members.

**22. ALTERATIONS TO CONSTITUTION AND/OR BY-LAWS**

This Constitution and/or By-Laws may be altered by special resolution passed by a majority of at least three quarters (3/4) of the members present and voting at an Annual General Meeting and/or a Special Meeting of which not less than twenty one (21) days written notice specifying the resolution/s to be proposed has been given.

**23. DISSOLUTION OF THE CLUB.**

BRN shall not be dissolved except by a resolution passed by a majority of at least three quarters (3/4) of the members present and voting at a Special Meeting of the Club, of which not less than twenty one (21) days written notice specifying the proposed resolution has been given and which an Officer Bearer of the Association has been invited.